MULTIMEDIA UNIVERSITY

STUDENT ID NO

MULTIMEDIA UNIVERSITY

FINAL EXAMINATION

TRIMESTER 1, 2017/2018

PLT 0014 – UNIVERSITY LEARNING TECHNIQUES

(FE41)

27 OCTOBER 2017
9.00 – 11.00 a.m.
(2 Hours)

INSTRUCTIONS TO STUDENTS

1. This Question paper consists of 6 pages with 2 sections, excluding cover page.
2. **Section A**: Multiple Choice Questions (20 Marks). Answer **ALL** questions.
3. **Section B**: Short Essay Questions (80 Marks). Answer **ALL** questions.
4. Please shade your answers for Section A in the multiple-choice answer sheets; and write your answers for Section B in the answer booklet provided.

SECTION A: MULTIPLE CHOICE QUESTIONS (20 marks)
Answer ALL questions.

1. There are two basic ways of taking notes: _____ and _____

   A. linear (for example, an outline) and graphic (for example, a concept map)
   B. highlighted and bulleted
   C. from your girlfriend and from your roommate
   D. before class and after class

2. If Paula takes 15 hours of classes next semester, she should expect to study each week for about _____

   A. 7½ hours.
   B. 10 hours.
   C. 15 hours.
   D. 30 hours.

3. One difference between listening and hearing is that *hearing* _____

   A. is an intellectual, purposeful activity.
   B. involves the processing and interpretation of incoming information.
   C. is a passive, biological process.
   D. is intentional and deliberate.

4. An effective way to overcome a tendency to procrastinate is to _____

   A. list what needs to be done and in what order.
   B. spend some time away from your desk running errands.
   C. avoid projects or assignments that you are unsure of.
   D. leave the television on during your study time.

5. For an anatomy test, Nita made up a rhyme to remember the parts of the brain. In this situation, she was using a strategy called _____

   A. method of loci.
   B. elaboration.
   C. mnemonics.
   D. association.

Continued...

6. Julie is trying a new system to improve how she reviews and studies her lecture notes. After she has edited her notes, she fills in the left margin with words and phrases that summarize her notes and help trigger her memory. This information indicates that Julie is using _____

   A. enumeration.
   B. pragmatic editing.
   C. mnemonic devices.
   D. the recall clue system.

7. Listening critically involves _____

   A. focusing on the speaker rather than the message.
   B. keeping an open mind toward a speaker or a topic.
   C. ignoring any ideas with which you disagree.
   D. forming an immediate reaction toward a speaker or topic.

8. The primary purpose of previewing is to _____

   A. discover how you feel about the material.
   B. memorize important facts and details.
   C. identify the most important ideas in the material.
   D. evaluate the author's qualifications.

9. If the main idea of a paragraph is not stated in a topic sentence, the reader should _____

   A. move on to the next paragraph.
   B. view the paragraph as transitional only.
   C. try to identify the topic and then reason out the paragraph's main idea.
   D. determine whether the paragraph is the author's opinion only.

10. Highlighting does all of the following **EXCEPT** _____

    A. it keeps you physically active while you read.
    B. it forces you to evaluate what you read.
    C. it eliminates your need to review the material.
    D. it helps you see how the material is organized.

Continued...

11. The first step in writing a summary is to _____

A. determine the author's attitude and approach toward the subject.
B. locate and evaluate key supporting details.
C. underline or highlight key terms and definitions.
D. identify the author's main idea and write a statement that expresses it.

12. The most important thing to remember about your reading rate is that _____

A. it should always be around 300 words per minute.
B. it is never appropriate to skip words.
C. you should be able to read at several speeds.
D. previewing decreases your reading speed.

13. Lily has decided to try pacing to improve her reading rate. This information indicates that she specifically plans to _____

A. become familiar with the material's organization and content before she reads it.
B. allow herself frequent regressions within the same paragraph.
C. reread the same material several times, each time faster than the last.
D. push herself to read faster than normal while maintaining her comprehension.

14. When you are highlighting a textbook, it is important to _____

A. highlight supporting facts as well as main ideas.
B. skip over boldface headings.
C. highlight complete sentences.
D. highlight as quickly as you can.

15. As you read, the most effective way to show the relative importance of ideas and the relationships between ideas is through _____

A. highlighting only.
B. marking only.
C. a combination of highlighting and marking.
D. a combination of highlighting and rereading.

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16. In Ryan's psychology course, he is studying three mind-altering substances: stimulants, sedatives, and tranquilizers. For the next exam, he will be expected to know how these substances differ in dosage, physical effects, psychological dependence, and so on. The most effective way for Ryan to study this information would be to _____

A. prepare an outline for each substance.
B. draw a process diagram.
C. make a comparison-contrast chart.
D. write a summary.

17. In order to paraphrase effectively, it is most important to _____

A. read quickly.
B. paraphrase word by word.
C. paraphrase as you read the material the first time.
D. pay attention to relationships among ideas as you read.

18. If you encounter a difficult question on an objective exam, your best strategy is to _____

A. leave it blank.
B. leave it blank but mark the question so you can answer it later if you have time.
C. enter your best guess and mark the question so you can return to it later.
D. enter your top two guesses and mark the question so you can return to it later.

19. Ray is reading an article for his film class. If he were to divide the following sentence from the article into meaning clusters, it would look like _____

A. The anamorphic lens made possible / the horizontal widening of / the visual field.
B. The anamorphic lens / made possible / the horizontal widening / of the visual field.
C. The anamorphic lens / made possible the / horizontal widening of the / visual field.
D. The anamorphic / lens made possible / the horizontal / widening of the visual field.

20. Reading rate typically is slowest for material such as _____

A. poetry.
B. newspapers.
C. reference material.
D. novels.

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SECTION B: STUCTURED QUESTIONS (80 marks)
Answer ALL questions.

1. Identify your personal strengths, weaknesses, opportunities, and threats, and **set a 'SMART' career goal** based on your **self-SWOT analysis**. (20 marks)

2. Read the following passage and **organize the information** within the text by completing **outline** that follows it. (20 marks)

My Job in an Apple Plant

Working in an apple plant was the worst job I ever had. First of all, the work was physically hard. For ten hours a night, I took cartons that rolled down a metal track and stacked them on to wooden stands in a tractor-trailer. Each carton contained twenty-five pounds of bottled apple juice, and they came down the track fast. The second bad feature of the job was the pay. I was getting the minimum wage at that time, $3.25 an hour. I had to work over sixty hours a week to get a decent take-home pay. Finally, I hated the working conditions. We were limited to two ten-minute breaks and an unpaid half hour for lunch. Most of my time was spent outside loading dock in the freezing cold. I was very lonely on the job because I had no interests in common with the other workers. I felt this isolation especially when the production line shut down for the night, and I spent two hours by myself cleaning the apple vats. The vats were an ugly place to be on a cold morning, and the job was a bitter one to have.

~"English Skills", John Langan

Topic Sentence: _____

A. _____
   1. Loading cartons on to skids for ten hours a night.
   2. _____

B. _____
   1. _____
   2. Had to work sixty hours for decent take-home pay.

C. _____
   1. Two ten- minute breaks and an unpaid lunch.
   2. _____
   3. Loneliness on job
      a. _____
      b. _____

Concluding Sentence: _____

Continued...

3. Michael does not know how to manage his time. As his best friend, please use a **Visual Map** to illustrate **Covey's time management concept** in order to help Michael to manage his time effectively. (20 marks)

4. Your friend, Nadia is currently taking the Management course, in which class lectures are very important. Although she finds the lectures are interesting, she sometimes has difficulty in **taking notes**, partly because her mind wanders and partly because she is not sure what is important to write down.
   Please use a Motivational theory (such as Maslow's Hierarchy of Needs) as example, illustrate to Nadia what should be included in **Cornell Notes.** (20 marks)

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